



2009-2010 Goals

BOSA Mission

The Board of School Administrators is an autonomous body created by the Minnesota Legislature. The Board's purpose is (a) to establish and maintain high standards for a quality administrator licensing system for Minnesota public schools, and (b) to ensure that the highest quality administrators serve the needs of Minnesota citizens.

BOSA Vision

The Board of School Administrators seeks to ensure that every administrator in the state of Minnesota is highly qualified and appropriately licensed.

Continuous Improvement Goals	Responsible Committee	Action Plan	Timeline	Measures
Goal 1 Monitor compliance of Minnesota administrative licensure standards (MR 3512).	Professional Development and Program Review	<ol style="list-style-type: none"> 1. Gain ongoing feedback from the Administrative Preparation Collaborative on the Program Review Process 2. Review and print final publication of the Program Review Process Manual (for initial and continuous reviews) 3. Evaluate and update the Universities' annual written report document and the submission date 	<ol style="list-style-type: none"> 1. Through the three meetings held during 2009-2010 2. June, 2010 3. June, 2010 	<ol style="list-style-type: none"> 1. Changes identified and implemented via procedural manuals and program review minutes 2. Printed and posted Program Review Process Manual 3. Printed and posted annual report document

Continuous Improvement Goals	Responsible Committee	Action Plan	Timeline	Measures
<p>Goal 2 Continuously improve the Minnesota administrative licensure system.</p>	<p>Professional Development and Program Review</p>	<p>1. Review process and procedures for CEUs</p>	<p>1. June, 2010</p>	<p>1. Data that reflects timeliness of processes and quality of CEU applications</p>
<p>Goal 3 Improve Board communication with stakeholder groups.</p>	<p>Communications</p>	<p>1. Enhance website 2. Development of effective messages 3. Systemize internal and external communications</p>	<p>1. March, 2010 2. June, 2010 3. June, 2010</p>	<p>1. Updated site with available resources 2. Electronic templates of key messages 3. Communications plan</p>
<p>Goal 4 Improve services provided to stakeholders.</p>	<p>Professional Development and Program Review</p>	<p>1. Expand the role of the Administrative Preparation Collaborative to support the development of common data, language and preparation that demonstrates a positive effect on student learning. 2. Investigate external accreditation processes and the possibility of parallel program review with that of national accreditation processes (e.g. NCATE) 3. Analyze alignment of MN competencies with national standards, current research and current needs.</p>	<p>1. October-May, 2010 2. October-May, 2010 3. October-May, 2010</p>	<p>1. Support documents for use in administrative preparation programs 2. Documents that reflect alignment with external accreditation 3. Documents that reflect alignment with standards, research and needs</p>

Roles and responsibilities of committees:

- The Professional Development and Program Review Committee is responsible for program review, new program applications, Administrative Preparation Collaborative oversight, and CEU oversight.
- The Communications Committee is responsible for establishing and maintaining a means of internal and external communication that supports the vision, mission and goals of the organization.
- The Licensing Committee is responsible for the oversight of variances, alternative licensure, and Rulemaking.
- The Ethics Committee is responsible for the oversight of administrative disciplinary issues and the Code of Ethics.